DEPARTMENT OF THE ARMY

UNITED STATES ARMY NONCOMMISSIONED OFFICER ACADEMY FORT DIX **BUILDING 5518 SEVER AVENUE** JOINT BASE McGUIRE-DIX-LAKEHURST, NJ 08640-7226

AFRC-RTC-ND 15 October 2015

MEMORANDUM FOR RECORD

SUBJECT: Amnesty Program

1. References:

- a. AR 710-2, AR 710-2, Supply Policy Below the National Level, dtd 28 March 2008, para 1-4m.
- b. DA PAM 710-2-1, Using Unit Supply System (Manual Procedures), dtd 31 December 1997, para 11-19.
- 2. Discussion. The amnesty program is intended to ensure maximum recovery of military ammunition. It is not intended to circumvent normal turn-in procedures. The amnesty program provides an opportunity for individuals to return found, stolen, or misplaced ammunition without the fear of prosecution. Amnesty turn-ins will not be the basis or initiation of an investigation or prosecution and are exempt from AR 190-11 series investigation requirements.
- 3. Purpose. To provide Soldiers ample opportunity to dispose of all unauthorized ammunition.
- a. Soldier will receive a brief about the purpose of the ammunition amnesty program.
 - b. Soldiers will understand the purpose and location of the amnesty box.
- c. Soldiers will be able to identify the location of the amnesty box, which will be easily accessible and discrete.
- d. Soldiers will understand that no reprisal, formal or informal punishment can be administered if ammunition is placed in the amnesty box.
- 4. Amnesty NCO. The NCO Academy Armorer will act as the Amnesty NCO. The Amnesty NCO is responsible for:
 - a. Post the Amnesty Program policy throughout the academy.

AFRC-RTC-ND

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- b. To ensure that the location of the amnesty box is easily accessible and that it is not in direct view of staff offices so that discretion is allowed to dispose of any unauthorized ammunition.
- c. To maintain the ammunition amnesty box. The box will be made of metal with a minimum of 18 gauge steel. The container will be affixed permanently to real property or chained to a permanent part of a structure to prevent theft. The container will be secured using a series 5200 lock.
- d. To ensure the amnesty containers are checked periodically to prevent a build-up of ammunition or residue, and to ensure that the amnesty containers are kept free from debris or trash.
- e. Ammunition, brass, or residue collected is returned to the Ammunition Storage Point (ASP) on the installation.
- 5. Point of contact is the undersigned at kimberly.k.kemper4.mil@mail.mil.

KIMBERLY K. KEMPER CSM, USA Commandant